



MADANAPALLE INSTITUTE OF TECHNOLOGY & SCIENCE
(UGC-AUTONOMOUS INSTITUTION)
Affiliated to JNTUA, Ananthapuramu & Approved by AICTE, New Delhi
NAAC Accredited with A+ Grade, NIRF India Rankings 2024 - Band: 201-300 (Engg.)
NBA Accredited - B.Tech. (CIVIL, CSE, ECE, EEE, MECH, CST), MBA & MCA
INTERNAL QUALITY ASSURANCE CELL (IQAC)



CIRCULAR

MITS/IQAC/2024-25/CIR/01

Date: 02-09-2024

Respected Sir/Madam,

Greetings from IQAC, MITS

The **IQAC meeting** of Madanapalle Institute of Technology & Science, Madanapalle is schedule to be conducted at 5:00 p.m. on Wednesday, **4th September 2024** at **Board room, East Block**.

The Agenda of the IQAC meeting is:

1. Activities In AY 2023-24 for IQAC
2. IQAC New initiatives
3. IQAC Timelines & Targets
4. IQAC Targets for Department

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs.

Dr. K. Sathesh
Coordinator, IQAC
IQAC Co-ordinator
Madanapalle Institute of
Technology & Science
MADANAPALLE - 517325.



Dr. C. Yuvaraj
PRINCIPAL
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1. The Secretary & Correspondent, MITS
2. The Principal
3. The Heads of Departments
4. All the members of IQAC



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Date: 5.9.24

Reference No: MITS/IQAC/2024-25/MoM/01

Minutes of Meeting

According to the proceedings, the Review of IQAC was held on 4th September, 2024, in the Board Room from 5:00 to 6:00 p.m., with Dr. C. Yuvaraj, Principal, in the Chair.

Members Present:

Name	Designation
Dr. P. Ramanathan	Vice Principal – Academics
Dr. C. Kamal Basha	Vice Principal - Administration
Dr.D.Pradeep Kumar	Chief Coordinator PAARC Cell
Dr. K. Sathesh	IQAC Coordinator
Dr. Dipankar Roy	HOD of CIVIL
Dr. A.V. Pavan Kumar	HOD of EEE
Dr. S. Rajasekaran	HOD of ECE
Dr. M. Sreedevi	HOD of CSE
Dr.S.Baskaran	HOD of MECH
Dr. K.Dinesh	HOD of CST
Dr. K. Chokkanathan	HOD of AI
Dr. S.V.S. Ganga Devi	HOD of CS
Dr.S.Kusuma	HOD of DS
Dr. K.V. Geetha Devi	HOD of MBA
Dr.N.Naveen Kumar	HOD of MCA
Dr. S. Padma	HOD of AI & ML
Dr.G.Sreenivasulu	IQAC Co-Coordinator
Mrs.Anuradha Prudvi	Faculty of IQAC
Mrs.P.Kowsalya	Faculty of IQAC
Mr.Y.Ravi Raju	Faculty of IQAC
All Department IQAC Coordinators	

Agenda:

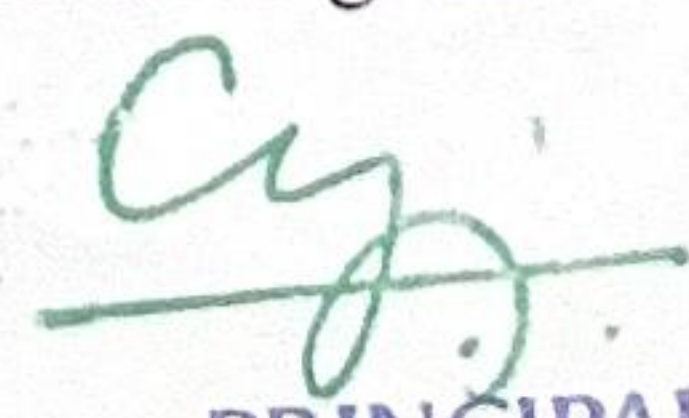
- Activities In AY 2023-24 for IQAC
- IQAC New initiatives
- IQAC Timelines & Targets
- IQAC Targets for Departments

Minutes of Meeting:

1. **Dr. K. Sathesh, IQAC Coordinator**, presented the Portfolio emphasizing the Agile Model of Quality, focusing on the key drivers for Rankings. This included discussions on Quality Initiatives, Enhancements, Measurements, Assurance, and Sustenance (presentation attached).
2. He reviewed the proposed initiative for 2023-24, introducing the Department Quality Assurance Cell (DQAC), outlining its responsibilities, and highlighting the performance metrics for IQAC hours.
3. A new initiative was proposed, introducing a Publication Coordinator as the Nodal Officer. This role will ensure a structured approach to managing and promoting research within the department. But, it was concluded the responsibilities can be given to the Department R&D Coordinator and separate Publication Coordinator is not required.
4. The IQAC Coordinator suggested a new mechanism, "WIT & WIL," focusing on integrating and practicing Teaching Learning (for Theory Courses) and the MITS Lab Protocol (for Practical Courses) aligned with Outcome-Based Education (OBE).
5. He also underscored the importance of the existing Student Quality Assurance Cell (SQAC) within the framework of **NEP SAARTHI** (Student Ambassador for Academic Reforms in Transforming Higher Education in India) in alignment with UGC.
6. The Principal approved the association of **SQAC with NEP SAARTHI** and the appointment of a new SQAC Coordinator, alongside the formation of a new student group for AY: 2024-25.
7. The IQAC Coordinator suggested establishing a "Show & Tell Corner" in collaboration with IIC, providing students a platform to showcase their projects and ideas.
8. The Principal consented to the immediate implementation of the SQAC & NEP SAARTHI proposals within the institution.
9. IQAC Coordinator emphasized the correlation between the New NAAC Reforms 2024 and the existing NAAC Criterion (Key Indicators) & presented a gap analysis between NAAC & NBA, proposing a new structure to integrate the Indian Knowledge System (IKS) and skill-oriented courses as suggested by NEP.
10. The Coordinator highlighted pedagogical approaches in line with the new NAAC & NBA requirements, recommending their integration into lesson plans, along with a focus on incorporating Sustainable Development Goals (SDG) in institutional activities.
11. It was recommended to expedite the Institutional Development Plan (IDP) by aligning long-term goals, operational objectives, and milestones with UGC enablers, leveraging the Samarth e-governance platform.
12. He showcased the performance of IQAC Hours for AY 2023-24 across all departments, detailing the IQAC activities undertaken. (Presentation is attached)
13. Timelines and targets for IQAC activities were outlined for Departments and Cells for the 2024-25 academic year.
14. The Principal suggested enhancing Faculty interaction with premier institutions and encouraged Department heads to improve the data collection mechanism through more faculty meetings.
15. Collaboration with other institutions was emphasized, with a focus on Faculty Development Programs (FDPs), Professional Development Programs (PDPs), and accelerating IQAC activities through an MOU with NITTTR, Chennai.
16. The Principal approved the immediate implementation of IQAC Hours for Cells and the Lab Protocol.
17. In conclusion, the Principal instructed department heads to hold meetings with Department coordinators and Faculty members to achieve their targets and enhance performance, thereby contributing to the institution's overall qualitative growth.


IQAC Co-ordinator
Madanapalle Institute of
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IQAC

(Targets for AY 2024-25)

S.No	Description	Targets/Timelines
1	Internal Academic & Administrative Audit (AY 2023-24-Sem -II)	9 th – 16 th Sep (IQAC)
2	External Academic & Administrative Audit (AY 2023-24-Sem -II)	Last week of September (IQAC)
3	Internal Audit ISO 14001:2015-EMS ISO 50001:2018-EnMS	Last week of September (IQAC)
4	2 nd Management Review Meeting (MRM) ISO 21001:2018 EOMS	October 1 st Week (IQAC)
5	AQAR Preparation for the Academic Year 2023-24	1 st Draft – 1 st week of October (IQAC)
6	OBE- Workshop on PO-WK-SDG Mapping	3 rd week of September (IQAC)
7	New Departments –Vision,Mission,PEOs	Within 1 Month
8	Students Employability Skills Program -(Naandi Foundation – Mahindra Pride Classroom)	1 per Year (Placement)
9	Online Soft Skills Training in association with NPTEL	1 per Year (NPTEL-SPOC)
10	Faculty Induction Program - GURU-DAKSHTA	1 (IQAC)
11	Professional Development Program (in associate with NITTTRC)	3 per Year (IQAC)
12	Collaborative quality initiatives with other institution (Workshops, Seminars, etc.)	2 /Year (IQAC)
13	Staff Development Program	3 (IQAC in associated with PAARC)
14	OBE Audit	Within 2 Month (IQAC in associated with PAARC)
15	Asset Management System	Within 1 Month (IQAC in associated with PAARC)
16	IQAC Hours – Inclusion of All Cells and Committees	September onwards



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17	IQAC calendar	September 1 st Week (IQAC)
18	IQAC File Formats to Departments & Cells	September 1 st Week (IQAC)
19	NAAC Binary Accreditation action plan	October 1 st Week (IQAC)
20	Activity Calendar: Department / Cells / Committee	September 3 rd Week (Departments)
21	Lab Protocol	Minimum 2 Labs /Department
22	WIT & WIL method	Minimum 2 Subjects /Department
23	Stakeholder feedback in Web portal	Immediately (IQAC-Updated)
24	Course Exit Survey Questionnaire update	Immediately
25	Students on Faculty Feedback questions update.	Immediately
26	Common Data Capturing System	Within 2 Months (Hemanth –Paarc cell)
27	NEP Cell formation	Within 1 Month
28	NEP 2020 –Active Learning Methods	Within 1 Month (IQAC)
29	NEP 2020 - MITS IDP inline with UGC IDP	Within 1 Month
30	NEP 2020 - AICTE PARAKH	Within 1 Month
31	NEP 2020 - Skill development courses aligned with NHEQF & NSQF (NAAC Mandatory)	Action Plan Within 1 Month
32	NEP 2020 - Samarth e-Gov (ERP)	Within 1 Month proposal needs to be submitted to Principal Office
33	OBE Manual	Within 1 Month (NBA Coordinator)
34	IRG (Internal Revenue Generation) Committee (Department wise)	Within 1 Month (Departments)
35	Publication Coordinator (Department wise)	1 / Department
36	Show & Tell corner	Monthly/1/Department



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37	AICTE 360 ° Feedback for faculty	Immediate action required
38	E portfolio creation for each department	Immediate action required
39	Pedagogic Approach(Teaching Learning Strategies)	4 Strategies per Department (For this Semester)
40	Community focused activities	1 Event corresponds to each category (for year) (NSS Coordinator)
41	Internal Auditor Training & Certifications (ISO 21001:2018 EOMS)	Minimum 1 per Department
42	Faculty Members – UHV/Innovation related FDP's	Minimum 2 per Department
43	Professional Skill Development program for students	Minimum 1 per Department
44	Technical Skill Development for students	Minimum 1 per Department
45	Foreign Language Training, IELTS, Linguistic skills	100 students
46	Stock Verification (Department)	Yearly once
47	Department Website Coordinator	1 per Department
48	PBAS	Yearly once


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INTERNAL QUALITY ASSURANCE CELL (IQAC)



CIRCULAR

MIT/S/IQAC/2024-25/CIR/02

Date: 10-02-2025

Respected Sir/Madam,

Greetings from IQAC, MITS

The **IQAC meeting** of Madanapalle Institute of Technology & Science, Madanapalle is scheduled to be conducted at 5:00 p.m. on Thursday, **13th February 2025** at **Board room, MITS**.

The Agenda of the IQAC meeting is:

1. Discussion on IQAC Events: Planning and Review (Academic Year 2024-25)
2. Analysis of IQAC Hours Data: July to December 2024
3. Review of External Audit: Academic Year 2023-24
4. Review and Implementation of Updated Formats and Templates
5. Discussion on IQAC Targets
6. Preparation of documents for NBA Visit

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs.

Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
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Dr. C. Yuvaraj

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INTERNAL QUALITY ASSURANCE CELL (IQAC)



Minutes of Meeting

MITSIQAC/2024-25/MoM/02

Date: 14/02/2025

Minutes of the **IQAC meeting** held on Thursday, 13th February, 2025 at 5:00pm in Board room, East Block, MITS. The following IQAC members attended the meeting-

- | | |
|--|-------------------|
| 1. Dr. C. Yuvaraj , Principal | Chairman |
| 2. Dr.A.V.Pavan Kumar, Professor&Head-EEE | Chief Coordinator |
| 3. Dr.K.Sathesh, Associate Professor,ECE | Coordinator |
| 4. Dr.G.Sreenivasulu, Assistant Professor,CSE | Co-coordinator |
| 5. Mr.B.V. Krishna Rao, Academic Advisor | Member |
| 6. Mr. A. Satish Hegde, Advisor | Member |
| 7. Dr.Sremmant Basu, Dean-Administration & International Relations | Member |
| 8. Mrs. M. Prathibha, SAO(G.A.D) | Member |
| 9. Dr. Althaf Ali, Head, IT Services | Member |
| 10. Dr. P. Ramanathan,Vice Principal-Academics | Member |
| 11. Dr. D. Pradeep Kumar, Chief Coordinator, PAARC Cell | Member |
| 12. Mr.Drupad Varma, Placement Officer | Member |
| 13. Mr.Anilkumar P, Finance Officer | Member |
| 14. Dr. K. V. Narasimha Murthy , CoE | Member |
| 15. Dr. Priyam Nath Bhowik, Assistant Professor, CIVIL | Member |



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INTERNAL QUALITY ASSURANCE CELL (IQAC)



16. Mr. Rajesh KS, Assistant Professor, EEE	Member
17. Dr. Arunkumar D, Assistant Professor, MECH	Member
18. Mrs. Kowsalya P. Assistant Professor, ECE	Member
19. Dr.G.Sreenivasulu, Assistant Professor,CSE	Member
20. Mr. P. Lakshmi Ramana , Assistant Professor,CST	Member
21. Mr. Vasudevan M. Assistant Professor, CSE (AI)	Member
22. Mrs. Anuradha Prudhivi, Assistant Professor,CSE (DS)	Member
23. Mr.T. Niranjan Babu, Assistant Professor, CSE (CS)	Member
24. Dr.R. Praveen Kumar,Assistant Professor,CSE(AI &ML)	Member
25. Dr. V. G. Murugan, Assistant Professor, MBA	Member
26. Dr. Srinivasan Jagannathan, Assistant Professor, MCA	Member
27. Dr. K.Shaheen,Assistant Professor, English & Foreign Languages	Member
28. Dr. Ramaswamy Subramaniam,Assistant Professor,Mathematics	Member
29. Dr. Agnibha Das Majumdar,Assistant Professor, Physics	Member
30. Dr. Rajaram R,Assistant Professor,Chemistry	Member
31. Sri. D. Venugopal Chowdary, Management	Member
32. Mr.T.G.Ravi Kumar, Local Society	Member
33. Mr. Vamsi, Student	Member
34. Mr .N. Bhanu Prakash,Student	Member
35. Ms.D. Navya,Student	Member



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36. Ms.D.Geethika,Student	Member
37. Ms.Arcot Siri Chandana,Alumni	Member
38. Mr. Trishul, Alumni	Member
39. Mr.Dudde Nithish Krishna,Alumni	Member
40. Ms.Nagalakshmi Syamasundhar	Member
41. Mr.Krishna Devan, Industrialist	Member
42. Mr. Naven Suresh, Industrialist	Member

Dr. C. Yuvaraj, Chairman of the IQAC at MITS, warmly welcomed the attendees to the IQAC meeting held on 13-02-2025.

Minutes:

- 1. Discussion on IQAC Events-Planning and Review (Academic Year 2024-25) :**Dr. K. Sathesh, IQAC Coordinator, presented a discussion on IQAC Events.He reported that IQAC has organized 3 programs for teaching faculty, 2 programs for non-teaching staff and 1 program for students. Planning is underway to conduct 2 Professional Development Programs (PDPs) in collaboration with NITTTR Chennai in February and March. Regarding the recently organized awareness program on the AICTE 360-degree feedback system, attendance was low (40% faculty).Therefore, a repeat of the program is planned for the coming week. Furthermore, IQAC is planning one additional program for non-teaching staff and one additional program for students.
- 2. Analysis of IQAC Hours Data- July to December 2024 :** The IQAC Coordinator presented the analysis of IQAC Hours data for the period of July to December 2024. He Stressed on the following points: It was noted that some departments were not submitting their data on time. The analysis of the data indicated a low level of engagement in activities related to patents and student achievements.
- 3. Review of External Audit: Academic Year 2023-24:** Dr. K. Sathesh reviewed the External Audit for the Academic Year 2023-24, highlighting key findings and areas for improvement. He noted that while academic processes and accreditation standards were well-maintained, improvements were needed in documentation, faculty participation, and student engagement. Departments were advised to address these issues and follow the audit recommendations. Action plans were assigned to ensure necessary corrections, with a follow-up review planned to track progress.
- 4. Review and Implementation of Updated Formats and Templates:** Dr. K. Sathesh reviewed the updated formats and templates for Course Files, SDG, and NEP 2020 initiatives. He reminded faculty to follow these for consistency and accreditation compliance. Departments were asked to implement the changes and ensure proper documentation. A follow-up review will be done to check adherence.
- 5. Discussion on IQAC Targets :** Dr. K. Sathesh addressed the IQAC targets, stating that 75% of the set goals have been achieved so far. He emphasized the need to focus on the remaining targets and encouraged departments to take necessary steps for their completion. Faculty members were advised to actively participate in quality initiatives to ensure overall progress.



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6. **Preparation of documents for NBA Visit :** The IQAC coordinator instructed the department coordinators to prepare documents for the NBA visit. Each team within the department must compile and verify data related to curriculum, faculty, students, infrastructure, and quality assurance. Planning to Conduct a mock visit to identify gaps and finalize all documents for the accreditation process..

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator

Dr. K. Sathesh

Coordinator, IQAC
IQAC Co-ordinator
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Dr. C. Yuvaraj

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INTERNAL QUALITY ASSURANCE CELL (IQAC)



CIRCULAR

MITS/IQAC/2024-25/CIR/03

Date: 16-06-2025

Respected Sir/Madam,

Greetings from IQAC, MITS

The **IQAC meeting** of Madanapalle Institute of Technology & Science, Madanapalle is schedule to be conducted at 5:00 p.m. on Thursday, **19th June 2025** at **Board room, MITS**.

The Agenda of the IQAC meeting is:

1. Discussion on IQAC targets for Academic Year 2025-26.
2. Analysis of IQAC Hours Data: January 2025 to June 2025
3. Discussion on AQAR 2024-25 preparation.
4. Feedback analysis and action taken reports
5. Planning of semester-2 internal academic audit for the A.Y:2024-25

In this connection, we request you to make it convenient to attend the meeting and provide valuable inputs.

Dr. K. Sathesh

Coordinator, IQAC

IQAC Co-ordinator
Madanapalle Institute of
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Dr. C. Yuvaraj

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Minutes of Meeting

MITSIQAC/2024-25/MoM/03

Date: 19-06-2025

Minutes of the **IQAC meeting** held on Thursday, 19th June, 2025 at 5:00pm in Board room, East Block, MITS. The following IQAC members attended the meeting-

S.No	Name	Designation	Role
1	Dr. C. Yuvaraj	Principal	Chairman
2	Dr. A.V. Pavan Kumar	Professor & HOD, EEE	Chief coordinator
3	Dr. K. Sathesh	Assistant Professor, ECE	Coordinator
4	Dr. G. Sreenivasulu	Assistant Professor, CSE	Co-coordinator
5	Dr. Priyam Nath Bhowmik	Assistant Professor, CE	Member
6	Mr. Rajesh K S	Assistant Professor, EEE	Member
7	Dr. Arun Kumar D	Assistant Professor, ME	Member
8	Mrs. Kowsalya P	Assistant Professor, ECE	Member
9	Mr. P. Lakshmi Ramana	Assistant Professor, CST	Member
10	Mr. Vasudevan M	Assistant Professor, CSE(AI)	Member
11	Mrs. Anuradha Prudhivi	Assistant Professor, CSE (DS)	Member
12	Mr. T. Niranjan Babu	Assistant Professor, CSE (CS)	Member
13	Dr. R. Praveen Kumar	Assistant Professor, CSE (AI&ML)	Member
14	Dr. V G Murugan	Assistant Professor, MBA	Member
15	Dr. Srinivasan Jagannathan	Assistant Professor, MCA	Member
16	Dr. K. Shaheen	Assistant Professor, English & foreign Languages	Member
17	Dr. Ramaswamy Subramaniam	Assistant Professor, Mathematics	Member
18	Dr. Agnibha Das Mujumdar	Assistant Professor, Physics	Member
19	Dr. Rajaram R.	Assistant Professor, Chemistry	Member

Dr. C. Yuvaraj, Chairman of the IQAC at MITS, warmly welcomed the attendees to the IQAC meeting held on 13-02-2025.

Minutes:

Discussion on IQAC Targets for Academic Year 2025-26 :

Dr. K. Sathesh, IQAC Coordinator, initiated the discussion on the IQAC targets for the Academic Year 2025-26. The members discussed the need to align department-level quality initiatives with institutional objectives and accreditation requirements. Departments were advised to identify measurable targets, assign responsibilities, and periodically review progress through IQAC.



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Analysis of IQAC Hours Data: January 2025 to June 2025 :

The IQAC Coordinator presented the IQAC Hours data for the period from January 2025 to June 2025. The importance of timely submission, completeness, and verification of department-wise data was discussed. Departments were requested to review their contributions under the relevant quality parameters and ensure that pending or incomplete entries are updated with appropriate supporting documents.

Discussion on AQAR 2024-25 Preparation :

The status and preparatory requirements for AQAR 2024-25 were discussed. The meeting emphasized criterion-wise collection of data, validation of information, and systematic organization of supporting documents. Departments and concerned cells were requested to submit accurate and complete information within the stipulated timelines and coordinate with IQAC for verification and consolidation.

Feedback Analysis and Action Taken Reports :

The meeting discussed the process of analyzing stakeholder feedback and preparing the corresponding Action Taken Reports. Members emphasized systematic compilation of feedback, identification of key observations and suggestions, documentation of actions initiated, and maintenance of supporting evidence for continuous quality improvement.

Planning of Semester-II Internal Academic Audit for the A.Y. 2024-25 :

Planning for the Semester-II Internal Academic Audit for A.Y. 2024-25 was discussed. Departments were advised to keep academic records, course files, assessment documents, and supporting evidence updated and ready for verification. IQAC will communicate the audit schedule and requirements to the departments.

IQAC meeting concluded with a formal vote of thanks proposed by the coordinator

Dr. K. Sathesh
Coordinator, IQAC

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